YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Acharya Pathasala College of Commerce
• Name of the Head of the institution	Dr.B Paramesha
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08026611786
• Mobile No:	9620839765
• Registered e-mail	apscommercecollege@gmail.com
• Alternate e-mail	iqacapscc@gmail.com
• Address	Basvangudi, N R Colony
• City/Town	Bangalore
• State/UT	Karnataka
• Pin Code	560019
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Bangalore City University**
• Name of the IQAC Coordinator	**Srilakshmi V Kittur**
• Phone No.	**08026612454**
• Alternate phone No.	**08026611786**
• Mobile	**9880909401**
• IQAC e-mail address	**iqacapscc@gmail.com**
• Alternate e-mail address	**sreeluvijay@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://apscommerce.in
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://apscommerce.in/calendar-of-events/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.16**	**2016**	**25/05/2016**	**24/05/2021**
Cycle 1	**B+**	**78.70**	**2004**	**16/09/2004**	**15/09/2009**

6.Date of Establishment of IQAC	**09/09/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**12**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**

• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. How to make Preparation for the submission of IIQA an orientation session was conducted 2. Preparing to write SSR- Dos and Don'ts were discussed 3. Internal Administration and Academic Audit was conducted 4 Sessions were conducted on "How to prepare SSR" 5. Green Audit of the college was executed

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To have an internal administration and Academic Audit	**was successfully implemented**
upgradation of library software	**presented in the Governing Council meeting**
New website designing	**process is on**
workshop on research methodology	**it's been organised**
Submission of AQAR-2019-20	**successfully uploaded**

13.Whether the AQAR was placed before statutory body?	**Yes**
• Name of the statutory body	

Name	Date of meeting(s)
Governing Body Meeting	06/05/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	15/02/2022

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	03

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	266

File Description	Documents
Data Template	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	195

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	152

File Description	Documents
Data Template	[View File]

3.Academic	
3.1 Number of full time teachers during the year	**24**

File Description	Documents
Data Template	[View File]

| 3.2

Number of Sanctioned posts during the year | **24** |

File Description	Documents
Data Template	[View File]

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**22**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**14,98,940.17**
4.3 Total number of computers on campus for academic purposes	**70**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

ACHARYA PATHSALA COLLEGE OF COMMERCE is affiliated to Bengaluru City University, and follows university prescribed curriculum and takes efforts to achieve academic excellence & professional competency by adopting academic flexibility measures. ? The Syllabus of the institution is set by Bengaluru City University. ? The annual Calendar is prepared as per the university calendar of events by IQAC of the college for the department by considering the National, State, and local holidays. ? The calendar of events also comprises plans for Field visits, projects, Internships, and dissertations. ?

The Induction Programme is scheduled to provide, an insight into higher education. ? Guest lectures are arranged periodically to bridge the gap between academics and industry ? Time-Table & Calendar of Events Committee of the college is in charge of Time table, The Committee prepares time table at the Department level – teacher wise-class wise as a matrix structure. ? The academic calendar is prepared to fulfill the objectives of the curriculum delivery. ? Progress of the syllabus coverage and course delivery are obtained from the faculty through the Lesson plan. ? Attendance is monitored by the respective committee continuously. Shortage of attendance if any, is brought to the notice of the students. Necessary action being taken based on recommendation. ? Taking feedback from students on faculty, course outcomes and content delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University to which the College is affiliated notifies the academic calendar for the following semester at the end of every semester. Based on the University calendar, the IQAC of the College prepares the academic calendar before the commencement of the classes for each semester and all the staff members are apprised of it by the principal in the staff meeting.

The lesson plan is framed in accordance with the number of working days in each semester based on the academic calendar. The teaching plan of the College is put into action with the provision for conducting two internal assessment tests in the mid and before the end of the semester term, for continuous evaluation/ assessment purposes. Provision is made in the plan of action of the academic calendar.

To adhere to the dates mentioned in the calendar, meetings are conducted by the Principal with HODs to know the progress of the functioning of the department. The HODs, in turn, convene departmental meetings and motivate the faculty members to complete the syllabus and other teaching-related activities within the

stipulated time.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in **C. Any 2 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **The college has given equal importance to the topic of Professional Ethics, Gender, Human Values, and Environment along with the core academic subjects.**
- **The prescribed University Curriculum has the following topic covered in the subjects/course thought to the UG and PG level students.**
- **The Foundation Course of the University Prescribed Curriculum includes-**

  - **Indian Constitution and Human Rights- Rights, Duties,**

protection, privileges conferred upon the citizens, Aliens and Stateless person and the laws and procedures regarding the same is understood.

- o Environmental Studies/Environment and Public Health-
- o Science and Society-
- o Personality Development-
- o Culture Diversity and Society:
- o Value Ethics- Educates students about the Moral Values and Ethical Values, types of values, the importance of values and values not only in human relationships but also towards, nation, environment, and all such aspects which make the student realize the values of our tradition and heritage.
- o Business Ethics

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

57

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

266

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

217

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Activities for Advanced Learners:

- **Advanced learners are identified by their mentors and subject teachers through interaction and they are encouraged to score good marks and have academic excellence.**
- **Students are advised and guided to utilize library resources effectively by referring to many reference books other than subject books.**
- **Active and advanced learners are assigned to give guidance to peers which helps them in building team spirit, bonding, responsibility, and leadership qualities.**
- **Special permission is given to students who are pursuing professional courses like CA, CS, CMA, ACCA, etc.**
-

Acuities for slow learners:

- **We give prominence to improving the performance of slow learners by providing remedial classes which will be conducted after the regular classes, especially for difficult subjects like Income tax, Financial Accounting, etc.**

- **Slow learners are given extra and individual attention to make them reach the desired academic goals. Also, group activities are given with bright students are given which helps them to gain self-confidence.**
- **Slow learners are given question-and-answer sessions and one-to-one level coaching.**
- **Students from non-English mediums are provided with special attention and special language classes.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File]()

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
726	**24**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At APS College of Commerce, we conduct several student-centric activities in order to enhance the quality of teaching-learning. Few of such enhancement activities are experiential learning, participative learning, and problem-solving methodologies.

Experiential learning: Experiential learning is a type where learning happens through experience. We encourage students to take part in various student seminars, student development programs, workshops, internships, and industrial visits. These activities are well planned and conducted and monitored regularly by the faculty to make sure that students are participating in these activities and acquired the required skills.

Participative learning: We always try to increase the learning

experience of learners in class through various interactive and participatory approaches apart from traditional teaching. These approaches aid in creating a feeling of responsibility in learners and makes learning a process of construction of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology equipped with the internet and interactive multimedia are of great significance for education. The rich demonstration changes the student's perception and understanding of the context. At APS College of commerce, all teachers use various ICT tools for effective teaching like Google Meet, PowerPoint presentations, video links, etc. Each subject teacher will be creating a WhatsApp group for effective communication even after college hours where they will be sending study materials, question papers, and other references relating to the subject. Teachers have access to e-library, journals, and research papers. Projectors have been installed in every classroom with internet connectivity of up to 100mbps. The college also has power backup.

Teachers use projectors to show presentations for teaching. Later on, those presentations will be shared with students in the WhatsApp group. Apart from teachers, students also have access to an e-library.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://docs.google.com/forms/d/1iDqTGl_ULS kG3DtkUl_YVhjFhDdb7RGN_653DzN0cs/edit

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

187

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The University prescribes 30 marks out of 100 marks as internal assessment, along with the evaluation method we have a continuous evaluation process starting right from the orientation program to know the capability of the students. Bridge courses wherein tests, PPT presentations, and quizzes are conducted in each classroom to make the students comfortable and adapt to the UG level of learning. To know the understanding and familiarity of the subject surprise tests are conducted by the particular subject teachers. While teaching a subject certain related topics are also discussed involving all students to bring out their thoughts and curtail them towards development. Assignments are given in terms of self-learning, analyzing the case studies and projects, and also the teachers initiate work through art. The student's creative ideas are welcomed by the teachers and are motivated further. Students are sent to undertake certain internships and study the working organizations to have a better thought and are asked to submit reports to the mentor. Based on their area of interest, we mentor them, to join various committees in the college. NCC, NSS, Sports, and Talents Day are some criteria to evaluate the skills and knowledge of the students which are formally followed.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination SOP is part of the Strategic Perspective Plan of our college. Continuous Internal Evaluation: .

a. All the subject teachers are been informed and guided that as per SOP of Examination all the teachers have to evaluate students' internal quality within the classroom by their own discreet power and Internal Test Conducted by Examination Committee as per the guidance of BCU.

b. CIA report to be submitted to Examination Committees at the end of each semester on which the Internal Marks are to be allotted.

All the enrolled students will fill up the examination forms along with the examination fee online.

• The University provides the examination date on the website well in advance. Before the download of students' admit cards, the examination committee with principal

and teaching staff conduct a meeting to identify the eligible students to take the examination.

Non-eligible students will not be allowed to take the examination as per the decision taken in the above meeting, (university guidelines are followed).

• Deputy Superintendent is appointed by the principal as per University Guidelines for conducting examinations smoothly

• Deputy Superintendent assigns the invigilation duties, lays down the seating plan, and looks into the various other aspects concerning the examination.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Appropriate Cos and POs are written for each course of the programme, from the first year to the third year in UG and PG programmes and are approved by the Principal.

Attainment of COs and POs Attainment of COs and POs of a particular programme is assessed based on its Result analysis, which depicts a total number of students getting cent %, outstanding, exemplary, FCD, FC etc.

In addition to this active participation of students in various other academic-related activities like Assignments, Viva, laboratory tests, internal exams, class tests, Presentations, Group Discussions, Project work, Subject related Seminars etc.

Helps in measuring the attainment of course outcomes and programme outcomes. Participation of students in co-curricular activities helps in the achievement of a few POs which are related to the development of team spirit amongst the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes, we do evaluate the attainment of POs and Cos, by observing the students and enquiring about their future plan of action, some students are so passionate about their, career in the Commerce stream and take up professional courses like CA, CS and CMA and Law and others join for the PG courses like M.Com, MBA . some students also try to attempt competitive exams like Departmental exams, NET, Banking Exams, and K-SET, some pursue in sports and cultural stream, one of our student after B.COm join B.PED in Bangalore University.

they also join for short-term certificate courses also to add value to their profile. Like RM, Digital Marketing, Stocks and Shares, and Commodity Marketing.

students also take their existing family business to next level after B.COm and BBA by implementing their knowledge practically. PG Students take up teaching, there are our students who are now faculties in our college and doing great in their profession

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

197

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://college02.idontblabber.com/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

14

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College provides an environment conducive to the holistic development of students. Extension activities not only instil a sense of communal responsibility but also effectively sensitise young students of our college towards important social issues. The National Service Scheme (NSS) unit, the National Cadet Corps (NCC), the Youth Red Cross and the Women's Empowerment Cell organise various social outreach programmes to facilitate its students with the concept and practice of social responsibility. Some extension activities organised are as follows:

Educational drive

Health awareness programmes

Cleanliness drive/environmental awareness drive

Traffic awareness rally

Blood Donation camps

These outreach and extension activities have not only made students socially aware of several socio-economic and cultural problems affecting the everyday lives of people. The students have gained an increase in learner motivation and confidence and have sought to the real-world problems. Our Institution via NSS Camps adopts a village as part of Camp where the NSS Volunteers with a motto according to the theme framed every year by the Unit reach out to the villagers in the form of speeches, dance and dramas. The leadership motive also made our students voluntarily participate in the Health Programmes organised by Various Governmental bodies during the Covid-19 pandemic to cater to the needs of the Society. Also, students have learnt collaboration, teamwork and the importance of working together in society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The details of the infrastructural facilities are as follows:

- **Classrooms: The Institute has well-furnished, spacious and well-ventilated classrooms which are also well illuminated with LED lights. Classrooms ensure adequate visibility and audibility. The classrooms are equipped with adequate furniture, green board, projectors, fans, LED bulbs and power backup (generator). The entire campus is under CCTV surveillance.**
- **Computer labs- The computer labs have 30 computers.**
- **Language lab- The College has a language lab with 30 computers,**
- **Library-The institute's library, the resource hub for knowledge, has a vast collection of books, journals, magazines and periodicals. Separate e-library is available with facilities such as E-Journals, E-book, etc.**
- **Seminar hall- with a capacity of 200 is available for seminars and workshops.**
- **ICT Infrastructure: The College has altogether 84 Desktop Computers in the Library, Computer Centre, Laboratories, and Departments and 3 Laptops. The whole campus has Local Area**

Network (LAN) with Internet Connectivity provided by TATA tele-service provider with100 mbps. Power back up is supplied by UPS and generator sets. There are 10(Ten) Net Work Printers and 2 Xerox machines to facilitate for Office purpose and multi-copying of study materials.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to offering resourceful infrastructure for all- round growth of students. It provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities.

- Sports: The institution has a full time Director of Physical Education who effectively nurtures the sports potential of the students by strategic efforts and mentoring. We have a spacious and well equipped Sports room, students and teachers can play Indoor games like table tennis, chess, caroms etc in Quadrangle and Seminar hall. Qualified Physical Director has been appointed to take care of day to day games and sports activities of the college. College has well equipped gymnasium for students and staff.
- Cultural Activities: The Institution has a State- of-art Auditorium with spacious seating arrangement of about 500 seats which is equipped with high quality audio –visual facility and power backup provision. The Auditorium is useful in nurturing the cultural talents of the students by conducting cultural activities. The college has got an open air theatre (Quadrangle) and also well-maintained auditorium.
- Yoga events: College has got a dedicated open space for yoga where in trained staff practice yoga with students. Open space measuring 40x120 feet is earmarked for this purpose and also quadrangle is used to practice Yoga in the College premises.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7893414

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Acharaya Patashala College of Commerce Library and Information Centre is a central library facility to support teaching and learning activities. The UG and PG Library is automated with Easylib 4.2 software and Library software which handles all the activities like Report Generation, OPAC (Search), Catalogue, department -wise lists, Issue details and author-wise & title- wise lists including student data. The college is a member of INFLIBNET N-list and all the faculty members and students of all the departments are using its e-resources like e-books, e-journals and content modules like e-PG Patashala which are also very useful for their projects and research work.

Separate reference area has been reserved for Faculties exclusively on the stage. Every year requirements list is collected first by the faculties before initiating book purchase process in order to facilitate students and faculties with adequate and updated materials for effective teaching - learning.

Library is Semi-Automated with a digital catalogue of books. It has a pro-active Library Committee which takes the following initiatives to make the library students/user friendly. Library weed out Books to accommodate latest arrival and also create awareness among students and teachers by organizing Orientation Program on how to utilize Library and E-resources. The library staffs keeps the faculty and the students updated regarding the latest acquisitions. The new arrivals are displayed on the display boards at the entrance of the library. The library staff is student and teacher-friendly and helps them to make the best use of the resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.16

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8.27

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

We are equipped with the necessary ICT infrastructure to felicitate the Teaching-Learning activity for our stakeholders.

- **Dedicated leased line Internet facility with a bandwidth of 100 Mbps is available to cater to the academic needs in the**

campus.
- The activity in the campus is under CCTV surveillance with 29 cameras. Surveillance cameras are installed throughout the campus for safety and security purposes.
- The college website is updated regularly and monitored by the IQAC. Most of the departments have computers, with Internet facility.
- The computers and printers of Administrative office and Computer Labs are LAN connected.
- The institute has licensed software installed in English Language Lab, Computer Lab and library bar code scanner.
- Software and hardware are upgraded regularly as and when required.
- There are 6 scanners, 10 printers , 2Laptops , and a Xerox Machine with internet facility & UPS in the college.
- To ensure that effective classroom delivery, information sharing, and knowledge assimilation, 12 classrooms equipped with ICT projectors to use in classes for content delivery in form of PowerPoint presentations, documents.
- Students are given access to the digital content of the department like lesson plans, question banks,assignments, notes etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.98940

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **The Physical facilities are maintained by the Acharya Patashala Educational Trust (APSET) . Acharya Patashala College of Commerce is a part of APSET.**
- **The maintenance of common facilities in the campus like Civil, Water, STP, Electricity, Plumbing, and Computers is taken care of by a central unit comprises of competent civil engineer, Electrical engineer and computer analyst employed by APSET.**

Computer and Language lab: Equipmentare maintained and regularly upgraded. Stocking of materials, uninterrupted power supply is ensured for smooth conduct of practical.

- **Librarian with supporting staff has been appointed for maintenances. They focus on the availability and utilization of instructional material in teaching and learning process. At the end of the Academic year stock verification is done.**

Sports Fields: The College has facilities for sports activities. having facilities for outdoor games- basketball, volleyball, throw ball, athletics, cricket, football and tennis, indoor games- chess and carom.

- **- APSCC provides ICT-enabled classrooms to enhance teaching-learning. The classrooms, washrooms and the entire campus are cleaned and well- maintained every day by housekeeping team.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

150

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

191

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

316

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	[View File](#)
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

06-07-2022 11:44:09

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At the beginning of every academic year the selection and election of Class Representatives will be held and they in turn will be given the charge of their respective classes to initiate students to participate in various activities of the college. This Set of CRs is the student council of our college though not formal nomenclature. The college would have constituted various committees which will have a set of faculties as the team of each committee the students are nominated as per their interest in such committees and they are the student council of such committees along with faculties. The student council will coordinate the events that are assigned to them by the committee. The student council ensures that the right information is given to their peers regarding the happening of the event and students' initiation. Whether, in sports, cultural, NCC, NSS, YRC, academics or departmental activities the students under the guidance of the respective committee will take an active part and ensure that the information is reached to the whole college without any misunderstanding. The CRS of the class is also responsible to see that all the important information like payment of exam fees, internal assessments, changes in the class schedule, and any online registration is conveyed to their respective classes. They have a WhatsApp group involving their class mentors to convey the message/information and sometimes orally too. To sum, we are proud to see our students organizing skills and leadership skills in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has no registered Alumni, however, the alumni of our collegemeet and also support the college in various activities organized by our college. guest lectures, As chief Guests, in activities like sharing their experiences and knowledge both with students and staff. There are alumni who are serving as faculties in our college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To be one of the well-organized Commerce Colleges in the country

with outstanding academic programs and exceptional faculties and students

Mission:

- To offer comprehensive and quality education in Commerce and Management disciplines, Language, and literature to all sections of the society at affordable costs.
- To nurture the talents of the students through extra-curricular and co-curricular activities.
- To promote the holistic development of students by offering quality education.

The gist of both the Vision and Mission of the college is to make realize that education is for everybody and everybody can have an education, and create their own identity in the society.

The Management has given the principal discretionary powers in the academic and administrative, with an expectation and belief that he will not compromise and bargain on the quality and dignity of the institution.

The principal is the connecting force between the Management and College; he bears the collective responsibility of the college. He meets the Management regularly to update and obtain suggestions and guidance in the functioning of the college.

Fee Concessions, fee discounts are given to the deserving students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

.

The Principal will handle the daily chores along with the unprecedented incidents in the college. The Management meets regularly to ensure strong leadership in decision making and building strategies for the college development.

Twice a semester Governing Body Meeting is convened by the principal and presents the required agenda for the administration, academic and developmental activities of the college.

The core team of the college consists of the IQAC Coordinator, Head of the department, and committee convenor along with its members, the team discusses the academic and administration proceeds of the college. This team is responsible for the smooth functioning of academic year activities including various extra and co-curricular activities. During the academic year the sub-committees are formed in such meetings responsibilities are entrusted and necessary resources are provided to perform the activities.

The College follows decentralized and participative management

1. Academic Structure: The academic structure of the APSCC consist of the Principal, the Head of the department, various committees (Heads of the Department/Time Table Committee/Internal Assessment Committee /Attendance Committee/Examination Committee), NSS, NCC, and YRC
2. The highest Executive body is Governing Board of the Management
3. Administration and finance Committee: Raising funds for the Institute, managing, supervising, and monitoring finance to ensure accountability and to maintain transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

While preparing the present perspective plan, the IQAC has considered the following main objectives:

1. NAAC as the observer of quality benchmarking in higher education
2. The vision of our parent body- Acharya Pathasala Educational Trust
3. Vision and Mission Statement of Our College.
4. Quality Policy of the College

This has helped us to formulate our future goals.

Core Values of NAAC:

1. Contributing to National Development
2. Fostering Global Competencies among Students
3. Inculcating a Value System in Students
4. Promoting the Use of Technology
5. Quest for Excellence

The primary role of IQAC is to suggest quality measures for the advancement of an institution. The IQAC team, along with the Head of the Institution, Heads of the Departments, prepare this plan to enhance the quality of the college.

To achieve these broad aims, a set of following objectives are identified to be achieved through this perspective plan.:

1. To advocate good academic performance;
2. To instill a learner-centric and effective teaching-learning process;
3. To ensure a continuous internal evaluation process for student assessment and growth;
4. To develop a comprehensive system of student mentoring and student support;
5. To take care of horizontal and vertical up gradation of students considering the limits of time and expectations;
6. To motivate students to enable them to emerge as entrepreneurs, quality employees, and professionals.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The Management Member of our Acharya Pathasala Education Trust

runs groups of its institution of which we are one among them.

- The next level in the hierarchy at the respective institution levels are the Governing Body Members.
- The Governing Body functions as a connecting authority between the Trust and institutions to take decisions and plan strategies that are appropriate for the development of the institution.
- The Principal (Head of the Institution) is responsible for various administrative and academic matters of the institution.
- The heads of the various Departments are endowed with the responsibility of monitoring the academic activities assigned to the individual teaching staff and their respective committees.
- The conveners of different committees are responsible for planning and organizing their respective committee objectives. As per the Academic Calendar of University and College. To mention few-Admission committee, Exam and internals committee, Woman empowerment, Redressal and Grievance Committee, Discipline Committee, etc.
- Extra-Curricular and Co-curricular activities are the responsibility of the different Program Officers and Committee Conveners -NCC, NSS, YRC, Placement Cell, Sports, Yoga and Wellness, and Cultural Committees.
- Class Teachers /Mentors are nominated to each class with 1:30 ratios.
- The Office Superintendent is the head of the administrative staff and support staff who coordinates the administrate activities under the guidance of the Head of the Institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	[View File](View%20File)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Extension and professional development activities are conducted for the teachers**
- **Gym facilities**
- **Indoor and outdoor games**
- **Teachers are benefited from the medical treatment from BMS Hospital**
- **Canteen facility**
- **Casual leave and maternity leave as per the Govt. Directives are being provided**
- **Teachers are encouraged by giving permission to attend the exams and their classes Ph.D. or any enhancement program**
- **Separate reading spaces for the teachers are provided in the library,**
- **Free Covid vaccination drive for the staff**
- **Free Wi-Fi facility to enable ICT teaching**

Monetary Benefits

- **ESIC and EPF are provided as per the statutory norms**
- **Fee concession is provided to the ward of the staff of all the institutions coming under APS trust**
- **Non-teaching staff - Loans at subsidized interest rates are provided by the Staff Welfare Association to the Non-teaching staff.**
- **Reimbursement of fees paid towards the seminar/workshop/conference and to present papers for the teaching and non-teaching staff towards their career advancement**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](View_File)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](View_File)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

APSCC believes in continuous improvement in the quality of teaching.

- **The teacher's feedback is collected from the students at the end of the semester**
- **Individual teacher's subject-wise result analysis is analyzed.**
- **Teachers maintain the work diary and submitted to the HoD via principal at the end of the semester.**
- **Teachers submit the weekly report through Google Spreadsheet and it is verified by the principal and the same is been sent to the Management when it is asked for.**

The performance of the teacher is assessed through student's feedback and on the basis of result analysis done in their respective subjects at end of every semester.

Under the guidance of the IQAC department, an Academic Administration audit is conducted to review the performance of the entire department, Committees, and administration department. The short come of the audit is evaluated and the respective department and committee is communicated with improvement.

The head of the college, The Principal does the performance appraisal of the teaching and non-teaching staff and recommends the same to the Management for the monetary increment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: -

In the internal Audit, Internal Auditors from Chartered Accountant's office appointed by our Management, visits our college for internal Auditing and checks in the finance section the entire documents both in hard copies and soft copies and certify the same. This is done twice or as per the need of the Management also, sometimes quarterly or half yearly (6 months). After auditing the report is certified by the Chartered Account of the Trust and send it to the Trust Office for the information of Management and through the Management it is sent to the College finance section through the Principal.

Any demerits or compliance are taken into consideration and the same will be rectified and implemented.

External Audit: -

Yearly once external auditing is also done and the auditors come from Chartered Accountant's office approved by the Management. After inspecting and checking in the finance department and answering to their queries raised during the Auditing, the report is certified by the Chartered Accountant and the same will be sent to the Management for their perusal.

The management after looking into the same will send hard and soft copies to the college finance section for further actions, seeking compliance for the

Audit Report, rectifications, and implementations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Course Fees: Tuition fees are charged as per the Bangalore City University and Government norms from students of various courses such as B.Com. BBA and M. Com(PG), of which two courses are self-financed courses -BBA and M.Com.

Salary Grant for aided Staff: The College receives salary grants from, State Government. For this, Full Time Permanent

Management Salaries are paid by the APS Educational Trust.

We also conduct many exams from external bodies like CA, CS, CET, and Government Departmental exams. The Fees or the amount paid is utilized to pay invigilators' remunerations, Housekeeping, and due to COVID extra care is taken for sanitization purposes.

The Rent collected is given to the Trust Office.

We are in the centre of the city as we are easily assessable due to the locality, and our huge playground is used for many events like the famous, Banvangudi Ganapathi Utsav, Cricket Coaching and net practice, Football coaching, and other events with the permission of APS Education Trust.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Conducted Triple-A -Administration, Academic Audit

Participated in NIRF

Conducted regular meetings,

Submission of 2019-20 AQAR

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has reviewed the teaching-learning process and the incremental improvement in various activities has been recorded.

Many quality initiatives have been taken up.

1. The student strength classroom strength which was a challenge has increased.

2. The infrastructure and facilities have been modernized with more spacious, well-ventilated classrooms, furniture, ICT enabled classrooms.

3. Infrastructure Facilities have been improved.

4. IQAC functioning has strengthened further.

5. The teaching quality has improved. 2 of our faculty members were awarded doctorate degrees. Successfully completed NET and K-SET

6. Many faculty members have published papers in journals.

7. Online classes were very well organized with a regular timetable.

8. After the online classes activities were conducted online.

9. Regular online meetings of the staff and College internal committees were convened to keep in touch with each other during the pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has a well-established mechanism for the promotion of gender equity. It has a Bhoomika Women Empowerment cell which is actively involved in both the personal and career development of girl students. The Women Empowerment cell takes special interest in furthering education of girl students after graduation and has instituted cash prizes for those who excel.

It conducts programs for health and hygiene of girl students and celebrates International Women's Day. It also conducts competitions and encourages girl students to take part in academic and non-academic activities.

Safety measures provided by the College:

1. **The entire College campus is under CCTV surveillance. To ensure the safety and security of all the girl students as well as the women employed in the college, the prominent areas of the campus are under CCTV surveillance 24/7. We have zero tolerance policy for any violation caused to safety and security of women.**
2. **A separate common room has been earmarked for girls, as well as for women teaching and non- teaching faculty members.**
3. **Students are required to have prior permission to stay on campus after college timings.**
4. **All gates of the campus have vigilant round the clock security.**
5. **Identification badges for all staff and students.**

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](View_File)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Bruhath Bengaluru Mahanagara Palike (BBMP) rules require that the College segregates wet and dry waste from its daily disposals. Hence the College has adopted the practice of segregating wet and dry waste and accordingly dustbins for wet and dry waste are maintained at all places and the staff and students are educated about these facilities. Each room (staff room, office, room) is provided with a dust bin to segregate waste. Staff and Students are not to carry their lunch/drinking water in non-recyclable plastics bags/bottles. They are advised to use cloth bags and utilize the drinking water facility provided by the college.

All wastewater lines from toilets, bathrooms etc. are connected to Municipal drainage mains. The College has a BBMP approved and established waste disposal unit in its vicinity. The functioning, upkeep and allied processes of the unit are taken up by the municipality. Waste from the College is collected twice a week.

Similarly, library produces huge paper waste such as old books, magazines, and newspapers. Daily, around 10 different newspapers are purchased by the library. A great number of old newspapers is thus accumulated. All departments of the College produce solid waste in bulk such as paper. It includes old assignment books, answer sheets.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College accounts for a vast composition of student enrolment from varied diversities and, in keeping with its vision and mission, provides education for all, irrespective of caste, creed, gender, religion, and socio-economic backgrounds.

Further, the College ensures inclusive environment among all its students through its curricular, co-curricular and extracurricular activities. This is achieved through organizing various programs by the established committees of the college. These programs inculcate a sense of belongingness, unity and tolerance among students.

The college undertakes various initiatives such as observing national festivals, conducting NSS and NCC activities that bring students and teachers with diverse background on a single platform thereby creating an inclusive environment for all. These activities help in developing tolerance and harmony towards culture, region, and linguistics. During the annual special residential camps organized by the NSS unit and NCC unit, students/volunteers from diverse backgrounds come together without any discrimination and understand the competencies required for group living, tolerance, national integration and social harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has full-time experienced teaching faculty who are committed to the constitutional obligations of values, fundamental rights, duties, and responsibilities as enshrined in the Constitution of India. They are committed to the principles of equality, gender equity, are impartial and believe in equal

opportunities for all sections of society. The students are made to understand their constitutional duties, obligations, rights and values by the teachers. They are taught the corresponding duty to every right that is available to an individual. The Directive Principles of State Policy, which forms the backbone of most of the legislations of India are made known to the student. The students are informed of any change in these constitutional rights. Healthy debates are conducted to discuss the effect of these changes and the students always have a vibrant and dynamic thought process and response.

National festivals, internationally important days, public awareness rallies, guest lectures highlight the contribution of various renowned individuals and the challenges faced by them in achieving their goals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution caters to the needs of the educational aspirants hailing from varied regions, languages, strata, religions, and communities. Hence it realizes its responsibility to develop an attitude of tolerance amongst the students by celebrating national festivals. These festivals imbibe patriotic feelings and a sense of belonging in the students. These celebrations include lectures that foster a feeling of national integrity amongst the students. The constitutional values of justice and equality (social, economic, and educational) for all are instilled.

The following are some of the national festivals observed by the College:

1. Independence Day
2. Republic day
3. Gandhi Jayanthi
4. Vivekananda Jayanthi
5. Women day
6. NCC Day
7. World Yoga Day
8. Teacher's Day
9. YRCS
10. Kargil Vijay Divas day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Vision: Inculcating Internal and external harmony and peace through healthy practices

Mission: preparing the youth to face the life with peace and composed way and accept the situations in life gracefully.

Why This Practice:

We started noticed lot of students lacking concentration and getting stressed, we also observed that there were students who were really interested in practicing yoga on a regular basis.

Taking all this into consideration we started YOGA as a regular academic process in the college.

Objective:

- **Overall development of the students, mental, physical and academic.**
- **Participation of students in many events of YOGA.**
- **A proper representation in International YOGA DAY**
- **Organising of events like RathaSapthami where in both students, teachers and Management members participate to render 108 Suryanamaskars**
- **Improving of student's concentration power and outlook.**

The Context:

- **Making this a regular activity it is now mandatory for all the UG students.**
- **Students participate in many competitions, events and programs organised within and outside the college.**

- Events like Gunnies Book of World Records, International Yoga Day, competitions etc.
- Regular Practical Sessions and Theory sessions are conducted as per the scheduled time table.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In keeping with the Mission of the College – "To offer comprehensive and quality education in commerce and management disciplines, language and literature to all sections of the society at affordable costs", the College admits students without regarding their past performance and educational statistics. It provides avenues to kindle their interests to pursue dynamic and vibrant roles in society through various College and/or University conducted programs like NSS, YRC and NCC, cultural activities and a host of other extra activities. Individual talents are nurtured and the various events conducted by the College are a stimulus to showcasing these talents. The students are eager to exhibit their regional skills learnt in their formative years. These are character building activities and awaken the students' minds about their duty to society. Thus while education remains the foremost objective of the College, it gives equal importance to moulding quality citizens. The teaching staff takes personal interest in the well-being and performance of the students. To realize the vision of providing an enriching environment of knowledge, values and culture, the College is striving in areas of teaching-learning, co-curricular and extra-curricular activities to provide students the best exposure possible.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

ACHARYA PATHSALA COLLEGE OF COMMERCE is affiliated to Bengaluru City University, and follows university prescribed curriculum and takes efforts to achieve academic excellence & professional competency by adopting academic flexibility measures. ? The Syllabus of the institution is set by Bengaluru City University. ? The annual Calendar is prepared as per the university calendar of events by IQAC of the college for the department by considering the National, State, and local holidays. ? The calendar of events also comprises plans for Field visits, projects, Internships, and dissertations. ? The Induction Programme is scheduled to provide, an insight into higher education. ? Guest lectures are arranged periodically to bridge the gap between academics and industry ? Time-Table & Calendar of Events Committee of the college is in charge of Time table, The Committee prepares time table at the Department level – teacher wise-class wise as a matrix structure. ? The academic calendar is prepared to fulfill the objectives of the curriculum delivery. ? Progress of the syllabus coverage and course delivery are obtained from the faculty through the Lesson plan. ? Attendance is monitored by the respective committee continuously. Shortage of attendance if any, is brought to the notice of the students. Necessary action being taken based on recommendation. ? Taking feedback from students on faculty, course outcomes and content delivery.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The University to which the College is affiliated notifies the academic calendar for the following semester at the end of every semester. Based on the University calendar, the IQAC of the

College prepares the academic calendar before the commencement of the classes for each semester and all the staff members are apprised of it by the principal in the staff meeting.

The lesson plan is framed in accordance with the number of working days in each semester based on the academic calendar. The teaching plan of the College is put into action with the provision for conducting two internal assessment tests in the mid and before the end of the semester term, for continuous evaluation/ assessment purposes. Provision is made in the plan of action of the academic calendar.

To adhere to the dates mentioned in the calendar, meetings are conducted by the Principal with HODs to know the progress of the functioning of the department. The HODs, in turn, convene departmental meetings and motivate the faculty members to complete the syllabus and other teaching-related activities within the stipulated time.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University | C. Any 2 of the above |

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **The college has given equal importance to the topic of Professional Ethics, Gender, Human Values, and Environment along with the core academic subjects.**
- **The prescribed University Curriculum has the following topic covered in the subjects/course thought to the UG and PG level students.**
- **The Foundation Course of the University Prescribed Curriculum includes-**

  - **Indian Constitution and Human Rights- Rights, Duties, protection, privileges conferred upon the citizens, Aliens and Stateless person and the laws and procedures regarding the same is understood.**
  - **Environmental Studies/Environment and Public Health-**
  - **Science and Society-**
  - **Personality Development-**
  - **Culture Diversity and Society:**
  - **Value Ethics- Educates students about the Moral Values and Ethical Values, types of values, the importance of values and values not only in human relationships but also towards, nation, environment, and all such aspects which make the student realize the values of our tradition and heritage.**
  - **Business Ethics**

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

57

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

266

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

217

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Activities for Advanced Learners:

- **Advanced learners are identified by their mentors and subject teachers through interaction and they are encouraged to score good marks and have academic excellence.**
- **Students are advised and guided to utilize library resources effectively by referring to many reference books other than subject books.**
- **Active and advanced learners are assigned to give guidance to peers which helps them in building team spirit, bonding, responsibility, and leadership qualities.**
- **Special permission is given to students who are pursuing professional courses like CA, CS, CMA, ACCA, etc.**
-

Acuities for slow learners:

- **We give prominence to improving the performance of slow learners by providing remedial classes which will be conducted after the regular classes, especially for difficult subjects like Income tax, Financial Accounting, etc.**
- **Slow learners are given extra and individual attention to make them reach the desired academic goals. Also, group activities are given with bright students are given which helps them to gain self-confidence.**
- **Slow learners are given question-and-answer sessions and one-to-one level coaching.**
- **Students from non-English mediums are provided with special attention and special language classes.**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
726	**24**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At APS College of Commerce, we conduct several student-centric activities in order to enhance the quality of teaching-learning. Few of such enhancement activities are experiential learning, participative learning, and problem-solving methodologies.

Experiential learning: Experiential learning is a type where learning happens through experience. We encourage students to take part in various student seminars, student development programs, workshops, internships, and industrial visits. These activities are well planned and conducted and monitored regularly by the faculty to make sure that students are participating in these activities and acquired the required skills.

Participative learning: We always try to increase the learning experience of learners in class through various interactive and participatory approaches apart from traditional teaching. These approaches aid in creating a feeling of responsibility in learners and makes learning a process of construction of knowledge.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology equipped with the internet and interactive multimedia are of great significance for education. The rich demonstration changes the student's perception and understanding of the context. At APS College of commerce, all teachers use various ICT tools for effective teaching like Google Meet, PowerPoint presentations, video links, etc. Each subject teacher will be creating a WhatsApp group for effective communication even after college hours where they will be sending study materials, question papers, and other references relating to the subject. Teachers have access to e-library, journals, and research papers. Projectors have been installed in every classroom with internet connectivity of up to 100mbps. The college also has power backup.

Teachers use projectors to show presentations for teaching. Later on, those presentations will be shared with students in the WhatsApp group. Apart from teachers, students also have access to an e-library.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[https://docs.google.com/forms/d/1iDqTGl_U LSkG3DtkUl_YVhjFhDdb7RGN_653DzN0cs/edit](https://docs.google.com/forms/d/1iDqTGl_U_LSkG3DtkUl_YVhjFhDdb7RGN_653DzN0cs/edit)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

187

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The University prescribes 30 marks out of 100 marks as internal assessment, along with the evaluation method we have a continuous evaluation process starting right from the orientation program to know the capability of the students. Bridge courses wherein tests, PPT presentations, and quizzes are conducted in each classroom to make the students comfortable and adapt to the UG level of learning. To know the understanding and familiarity of the subject surprise tests are conducted by the particular subject teachers. While teaching a subject certain related topics are also discussed involving all students to bring out their thoughts and curtail them towards development. Assignments are given in terms of self-learning, analyzing the case studies and projects, and also the teachers initiate work through art. The student's creative ideas are welcomed by the teachers and are motivated further. Students are sent to undertake certain internships and study the working organizations to have a better thought and are asked to submit reports to the mentor. Based on their area of interest, we mentor them, to join various committees in the college. NCC, NSS, Sports, and Talents Day are some criteria to evaluate the skills and knowledge of the students which are formally followed.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination SOP is part of the Strategic Perspective Plan of our

college. Continuous Internal Evaluation: .

a. All the subject teachers are been informed and guided that as per SOP of Examination all the teachers have to evaluate students' internal quality within the classroom by their own discreet power and Internal Test Conducted by Examination Committee as per the guidance of BCU.

b. CIA report to be submitted to Examination Committees at the end of each semester on which the Internal Marks are to be allotted.

All the enrolled students will fill up the examination forms along with the examination fee online.

• The University provides the examination date on the website well in advance. Before the download of students' admit cards, the examination committee with principal

and teaching staff conduct a meeting to identify the eligible students to take the examination.

Non-eligible students will not be allowed to take the examination as per the decision taken in the above meeting, (university guidelines are followed).

• Deputy Superintendent is appointed by the principal as per University Guidelines for conducting examinations smoothly

• Deputy Superintendent assigns the invigilation duties, lays down the seating plan, and looks into the various other aspects concerning the examination.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Appropriate Cos and POs are written for each course of the

programme, from the first year to the third year in UG and PG programmes and are approved by the Principal.

Attainment of COs and POs Attainment of COs and POs of a particular programme is assessed based on its Result analysis, which depicts a total number of students getting cent %, outstanding, exemplary, FCD, FC etc.

In addition to this active participation of students in various other academic-related activities like Assignments, Viva, laboratory tests, internal exams, class tests, Presentations, Group Discussions, Project work, Subject related Seminars etc.

Helps in measuring the attainment of course outcomes and programme outcomes. Participation of students in co-curricular activities helps in the achievement of a few POs which are related to the development of team spirit amongst the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes, we do evaluate the attainment of POs and Cos, by observing the students and enquiring about their future plan of action, some students are so passionate about their, career in the Commerce stream and take up professional courses like CA, CS and CMA and Law and others join for the PG courses like M.Com, MBA . some students also try to attempt competitive exams like Departmental exams, NET, Banking Exams, and K-SET, some pursue in sports and cultural stream, one of our student after B.COm join B.PED in Bangalore University.

they also join for short-term certificate courses also to add value to their profile. Like RM, Digital Marketing, Stocks and Shares, and Commodity Marketing.

students also take their existing family business to next level

after B.COm and BBA by implementing their knowledge practically. PG Students take up teaching, there are our students who are now faculties in our college and doing great in their profession

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

197

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://college02.idontblabber.com/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

14

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College provides an environment conducive to the holistic development of students. Extension activities not only instil a sense of communal responsibility but also effectively sensitise young students of our college towards important social issues. The National Service Scheme (NSS) unit, the National Cadet Corps (NCC), the Youth Red Cross and the Women's Empowerment Cell organise various social outreach programmes to facilitate its students with the concept and practice of social responsibility. Some extension activities organised are as follows:

Educational drive

Health awareness programmes

Cleanliness drive/environmental awareness drive

Traffic awareness rally

Blood Donation camps

These outreach and extension activities have not only made students socially aware of several socio-economic and cultural problems affecting the everyday lives of people. The students have gained an increase in learner motivation and confidence and have sought to the real-world problems. Our Institution via NSS Camps adopts a village as part of Camp where the NSS Volunteers with a motto according to the theme framed every year by the Unit reach out to the villagers in the form of speeches, dance and dramas. The leadership motive also made our students voluntarily participate in the Health Programmes organised by Various Governmental bodies during the Covid-19 pandemic to cater to the needs of the Society. Also, students have learnt collaboration, teamwork and the importance of working together in society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The details of the infrastructural facilities are as follows:

- **Classrooms: The Institute has well-furnished, spacious and well-ventilated classrooms which are also well illuminated with LED lights. Classrooms ensure adequate visibility and audibility. The classrooms are equipped with adequate furniture, green board, projectors, fans, LED bulbs and power backup (generator). The entire campus is under CCTV surveillance.**
- **Computer labs- The computer labs have 30 computers.**
- **Language lab- The College has a language lab with 30 computers,**

- **Library-The institute's library, the resource hub for knowledge, has a vast collection of books, journals, magazines and periodicals. Separate e-library is available with facilities such as E-Journals, E-book, etc.**
- **Seminar hall- with a capacity of 200 is available for seminars and workshops.**
- **ICT Infrastructure: The College has altogether 84 Desktop Computers in the Library, Computer Centre, Laboratories, and Departments and 3 Laptops. The whole campus has Local Area Network (LAN) with Internet Connectivity provided by TATA tele-service provider with100 mbps. Power back up is supplied by UPS and generator sets. There are 10(Ten) Net Work Printers and 2 Xerox machines to facilitate for Office purpose and multi-copying of study materials.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to offering resourceful infrastructure for all- round growth of students. It provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities.

- **Sports: The institution has a full time Director of Physical Education who effectively nurtures the sports potential of the students by strategic efforts and mentoring. We have a spacious and well equipped Sports room, students and teachers can play Indoor games like table tennis, chess, caroms etc in Quadrangle and Seminar hall. Qualified Physical Director has been appointed to take care of day to day games and sports activities of the college. College has well equipped gymnasium for students and staff.**
- **Cultural Activities: The Institution has a State- of-art Auditorium with spacious seating arrangement of about 500 seats which is equipped with high quality audio –visual facility and power backup provision. The Auditorium is useful in nurturing the cultural talents of the students by conducting cultural activities. The college has got an open**

air theatre (Quadrangle) and also well-maintained auditorium.

- **Yoga events:** College has got a dedicated open space for yoga where in trained staff practice yoga with students. Open space measuring 40x120 feet is earmarked for this purpose and also quadrangle is used to practice Yoga in the College premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7893414

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Acharaya Patashala College of Commerce Library and Information Centre is a central library facility to support teaching and learning activities. The UG and PG Library is automated with Easylib 4.2 software and Library software which handles all the activities like Report Generation, OPAC (Search), Catalogue, department -wise lists, Issue details and author-wise & title- wise lists including student data. The college is a member of INFLIBNET N-list and all the faculty members and students of all the departments are using its e-resources like e-books, e-journals and content modules like e-PG Patashala which are also very useful for their projects and research work.

Separate reference area has been reserved for Faculties exclusively on the stage. Every year requirements list is collected first by the faculties before initiating book purchase process in order to facilitate students and faculties with adequate and updated materials for effective teaching - learning.

Library is Semi-Automated with a digital catalogue of books. It has a pro-active Library Committee which takes the following initiatives to make the library students/user friendly. Library weed out Books to accommodate latest arrival and also create awareness among students and teachers by organizing Orientation Program on how to utilize Library and E-resources. The library staffs keeps the faculty and the students updated regarding the latest acquisitions. The new arrivals are displayed on the display boards at the entrance of the library. The library staff is student and teacher-friendly and helps them to make the best use of the resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.16

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8.27

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

We are equipped with the necessary ICT infrastructure to felicitate the Teaching-Learning activity for our stakeholders.

- Dedicated leased line Internet facility with a bandwidth of 100 Mbps is available to cater to the academic needs in the campus.
- The activity in the campus is under CCTV surveillance with 29 cameras. Surveillance cameras are installed throughout the campus for safety and security purposes.
- The college website is updated regularly and monitored by the IQAC. Most of the departments have computers, with Internet facility.
- The computers and printers of Administrative office and Computer Labs are LAN connected.
- The institute has licensed software installed in English Language Lab, Computer Lab and library bar code scanner.
- Software and hardware are upgraded regularly as and when required.
- There are 6 scanners, 10 printers , 2Laptops , and a Xerox Machine with internet facility & UPS in the college.
- To ensure that effective classroom delivery, information sharing, and knowledge assimilation, 12 classrooms equipped with ICT projectors to use in classes for content delivery in form of PowerPoint presentations, documents.
- Students are given access to the digital content of the department like lesson plans, question banks,assignments, notes etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

65

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution — **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.98940

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- **The Physical facilities are maintained by the Acharya Patashala Educational Trust (APSET) . Acharya Patashala College of Commerce is a part of APSET.**
- **The maintenance of common facilities in the campus like Civil, Water, STP, Electricity, Plumbing, and Computers is**

taken care of by a central unit comprises of competent civil engineer, Electrical engineer and computer analyst employed by APSET.

Computer and Language lab: Equipmentare maintained and regularly upgraded. Stocking of materials, uninterrupted power supply is ensured for smooth conduct of practical.

- Librarian with supporting staff has been appointed for maintenances. They focus on the availability and utilization of instructional material in teaching and learning process. At the end of the Academic year stock verification is done.

Sports Fields: The College has facilities for sports activities. having facilities for outdoor games- basketball, volleyball, throw ball, athletics, cricket, football and tennis, indoor games- chess and carom.

- - APSCC provides ICT-enabled classrooms to enhance teaching-learning. The classrooms, washrooms and the entire campus are cleaned and well- maintained every day by housekeeping team.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

150

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

191

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`Nil`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`316`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	`No File Uploaded`
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At the beginning of every academic year the selection and election of Class Representatives will be held and they in turn will be given the charge of their respective classes to initiate students to participate in various activities of the college. This Set of CRs is the student council of our college though not formal nomenclature. The college would have constituted various committees which will have a set of faculties as the team of each committee the students are nominated as per their interest in such committees and they are the student council of such committees along with faculties. The student council will coordinate the events that are assigned to them by the committee. The student council ensures that the right information is given to their peers regarding the happening of the event and students' initiation. Whether, in sports, cultural, NCC, NSS, YRC, academics or departmental activities the students under the guidance of the respective committee will take an active part and ensure that the information is reached to the whole college without any misunderstanding. The CRS of the class is also responsible to see that all the important information like payment of exam fees, internal assessments, changes in the class schedule, and any online registration is conveyed to their respective classes. They have a WhatsApp group involving their class mentors to convey the message/information and sometimes orally too. To sum, we are proud to see our students organizing skills and leadership skills in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has no registered Alumni, however, the alumni of our collegemeet and also support the college in various activities organized by our college. guest lectures, As chief Guests, in activities like sharing their experiences and knowledge both with students and staff. There are alumni who are serving as faculties in our college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

To be one of the well-organized Commerce Colleges in the country with outstanding academic programs and exceptional faculties and students

Mission:

- To offer comprehensive and quality education in Commerce and Management disciplines, Language, and literature to all sections of the society at affordable costs.
- To nurture the talents of the students through extra-curricular and co-curricular activities.
- To promote the holistic development of students by offering quality education.

The gist of both the Vision and Mission of the college is to make realize that education is for everybody and everybody can have an education, and create their own identity in the society.

The Management has given the principal discretionary powers in the academic and administrative, with an expectation and belief that he will not compromise and bargain on the quality and dignity of the institution.

The principal is the connecting force between the Management and College; he bears the collective responsibility of the college. He meets the Management regularly to update and obtain suggestions and guidance in the functioning of the college.

Fee Concessions, fee discounts are given to the deserving students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

.

The Principal will handle the daily chores along with the unprecedented incidents in the college. The Management meets regularly to ensure strong leadership in decision making and building strategies for the college development.

Twice a semester Governing Body Meeting is convened by the principal and presents the required agenda for the administration, academic and developmental activities of the college.

The core team of the college consists of the IQAC Coordinator, Head of the department, and committee convenor along with its members, the team discusses the academic and administration proceeds of the college. This team is responsible for the smooth functioning of academic year activities including various extra and co-curricular activities. During the academic year the sub-committees are formed in such meetings responsibilities are entrusted and necessary resources are provided to perform the activities.

The College follows decentralized and participative management

1. Academic Structure: The academic structure of the APSCC consist of the Principal, the Head of the department, various committees (Heads of the Department/Time Table Committee/Internal Assessment Committee /Attendance Committee/Examination Committee), NSS, NCC, and YRC
2. The highest Executive body is Governing Board of the Management
3. Administration and finance Committee: Raising funds for the Institute, managing, supervising, and monitoring finance to ensure accountability and to maintain transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

While preparing the present perspective plan, the IQAC has considered the following main objectives:

1. NAAC as the observer of quality benchmarking in higher education
2. The vision of our parent body- Acharya Pathasala Educational Trust
3. Vision and Mission Statement of Our College.
4. Quality Policy of the College

This has helped us to formulate our future goals.

Core Values of NAAC:

1. Contributing to National Development
2. Fostering Global Competencies among Students
3. Inculcating a Value System in Students
4. Promoting the Use of Technology
5. Quest for Excellence

The primary role of IQAC is to suggest quality measures for the advancement of an institution. The IQAC team, along with the Head of the Institution, Heads of the Departments, prepare this plan to enhance the quality of the college.

To achieve these broad aims, a set of following objectives are identified to be achieved through this perspective plan.:

1. To advocate good academic performance;
2. To instill a learner-centric and effective teaching-learning process;
3. To ensure a continuous internal evaluation process for student assessment and growth;
4. To develop a comprehensive system of student mentoring and student support;

5. **To take care of horizontal and vertical up gradation of students considering the limits of time and expectations;**
6. **To motivate students to enable them to emerge as entrepreneurs, quality employees, and professionals.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The Management Member of our Acharya Pathasala Education Trust runs groups of its institution of which we are one among them.**

- **The next level in the hierarchy at the respective institution levels are the Governing Body Members.**
- **The Governing Body functions as a connecting authority between the Trust and institutions to take decisions and plan strategies that are appropriate for the development of the institution.**
- **The Principal (Head of the Institution) is responsible for various administrative and academic matters of the institution.**
- **The heads of the various Departments are endowed with the responsibility of monitoring the academic activities assigned to the individual teaching staff and their respective committees.**
- **The conveners of different committees are responsible for planning and organizing their respective committee objectives. As per the Academic Calendar of University and College. To mention few-Admission committee, Exam and internals committee, Woman empowerment, Redressal and Grievance Committee, Discipline Committee, etc.**
- **Extra-Curricular and Co-curricular activities are the responsibility of the different Program Officers and Committee Conveners -NCC, NSS, YRC, Placement Cell, Sports,**

Yoga and Wellness, and Cultural Committees.
- **Class Teachers /Mentors are nominated to each class with 1:30 ratios.**
- **The Office Superintendent is the head of the administrative staff and support staff who coordinates the administrate activities under the guidance of the Head of the Institution.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Extension and professional development activities are conducted for the teachers**
- **Gym facilities**
- **Indoor and outdoor games**
- **Teachers are benefited from the medical treatment from BMS Hospital**
- **Canteen facility**
- **Casual leave and maternity leave as per the Govt.**

Directives are being provided
- **Teachers are encouraged by giving permission to attend the exams and their classes Ph.D. or any enhancement program**
- **Separate reading spaces for the teachers are provided in the library,**
- **Free Covid vaccination drive for the staff**
- **Free Wi-Fi facility to enable ICT teaching**

Monetary Benefits

- **ESIC and EPF are provided as per the statutory norms**
- **Fee concession is provided to the ward of the staff of all the institutions coming under APS trust**
- **Non-teaching staff - Loans at subsidized interest rates are provided by the Staff Welfare Association to the Non-teaching staff.**
- **Reimbursement of fees paid towards the seminar/workshop/conference and to present papers for the teaching and non-teaching staff towards their career advancement**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

APSCC believes in continuous improvement in the quality of teaching.

- The teacher's feedback is collected from the students at the end of the semester
- Individual teacher's subject-wise result analysis is analyzed.
- Teachers maintain the work diary and submitted to the HoD via principal at the end of the semester.
- Teachers submit the weekly report through Google Spreadsheet and it is verified by the principal and the same is been sent to the Management when it is asked for.

The performance of the teacher is assessed through student's feedback and on the basis of result analysis done in their respective subjects at end of every semester.

Under the guidance of the IQAC department, an Academic Administration audit is conducted to review the performance of the entire department, Committees, and administration department. The short come of the audit is evaluated and the respective department and committee is communicated with improvement.

The head of the college, The Principal does the performance appraisal of the teaching and non-teaching staff and recommends the same to the Management for the monetary increment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: -

In the internal Audit, Internal Auditors from Chartered

Accountant's office appointed by our Management, visits our college for internal Auditing and checks in the finance section the entire documents both in hard copies and soft copies and certify the same. This is done twice or as per the need of the Management also, sometimes quarterly or half yearly (6 months). After auditing the report is certified by the Chartered Account of the Trust and send it to the Trust Office for the information of Management and through the Management it is sent to the College finance section through the Principal.

Any demerits or compliance are taken into consideration and the same will be rectified and implemented.

External Audit: -

Yearly once external auditing is also done and the auditors come from Chartered Accountant's office approved by the Management. After inspecting and checking in the finance department and answering to their queries raised during the Auditing, the report is certified by the Chartered Accountant and the same will be sent to the Management for their perusal.

The management after looking into the same will send hard and soft copies to the college finance section for further actions, seeking compliance for the

Audit Report, rectifications, and implementations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Course Fees: Tuition fees are charged as per the Bangalore City University and Government norms from students of various courses such as B.Com. BBA and M. Com(PG), of which two courses are self-financed courses -BBA and M.Com.

Salary Grant for aided Staff: The College receives salary grants from, State Government. For this, Full Time Permanent

Management Salaries are paid by the APS Educational Trust.

We also conduct many exams from external bodies like CA, CS, CET, and Government Departmental exams. The Fees or the amount paid is utilized to pay invigilators' remunerations, Housekeeping, and due to COVID extra care is taken for sanitization purposes.

The Rent collected is given to the Trust Office.

We are in the centre of the city as we are easily assessable due to the locality, and our huge playground is used for many events like the famous, Banvangudi Ganapathi Utsav, Cricket Coaching and net practice, Football coaching, and other events with the permission of APS Education Trust.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Conducted Triple-A -Administration, Academic Audit

Participated in NIRF

Conducted regular meetings,

Submission of 2019-20 AQAR

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has reviewed the teaching-learning process and the incremental improvement in various activities has been recorded.

Many quality initiatives have been taken up.

1. The student strength classroom strength which was a challenge has increased.

2. The infrastructure and facilities have been modernized with more spacious, well-ventilated classrooms, furniture, ICT enabled classrooms.

3. Infrastructure Facilities have been improved.

4. IQAC functioning has strengthened further.

5. The teaching quality has improved. 2 of our faculty members were awarded doctorate degrees. Successfully completed NET and K-SET

6. Many faculty members have published papers in journals.

7. Online classes were very well organized with a regular timetable.

8. After the online classes activities were conducted online.

9. Regular online meetings of the staff and College internal committees were convened to keep in touch with each other during the pandemic.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has a well-established mechanism for the promotion of gender equity. It has a Bhoomika Women Empowerment cell which is actively involved in both the personal and career development of girl students. The Women Empowerment cell takes special interest

in furthering education of girl students after graduation and has instituted cash prizes for those who excel.

It conducts programs for health and hygiene of girl students and celebrates International Women's Day. It also conducts competitions and encourages girl students to take part in academic and non-academic activities.

Safety measures provided by the College:

1. The entire College campus is under CCTV surveillance. To ensure the safety and security of all the girl students as well as the women employed in the college, the prominent areas of the campus are under CCTV surveillance 24/7. We have zero tolerance policy for any violation caused to safety and security of women.
2. A separate common room has been earmarked for girls, as well as for women teaching and non- teaching faculty members.
3. Students are required to have prior permission to stay on campus after college timings.
4. All gates of the campus have vigilant round the clock security.
5. Identification badges for all staff and students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Bruhath Bengaluru Mahanagara Palike (BBMP) rules require that the College segregates wet and dry waste from its daily disposals. Hence the College has adopted the practice of segregating wet and dry waste and accordingly dustbins for wet and dry waste are maintained at all places and the staff and students are educated about these facilities. Each room (staff room, office, room) is provided with a dust bin to segregate waste. Staff and Students are not to carry their lunch/drinking water in non-recyclable plastics bags/bottles. They are advised to use cloth bags and utilize the drinking water facility provided by the college.

All wastewater lines from toilets, bathrooms etc. are connected to Municipal drainage mains. The College has a BBMP approved and established waste disposal unit in its vicinity. The functioning, upkeep and allied processes of the unit are taken up by the municipality. Waste from the College is collected twice a week.

Similarly, library produces huge paper waste such as old books, magazines, and newspapers. Daily, around 10 different newspapers are purchased by the library. A great number of old newspapers is thus accumulated. All departments of the College produce solid waste in bulk such as paper. It includes old assignment books, answer sheets.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College accounts for a vast composition of student enrolment from varied diversities and, in keeping with its vision and mission, provides education for all, irrespective of caste, creed, gender, religion, and socio-economic backgrounds.

Further, the College ensures inclusive environment among all its students through its curricular, co-curricular and extracurricular activities. This is achieved through organizing various programs by the established committees of the college. These programs inculcate a sense of belongingness, unity and tolerance among students.

The college undertakes various initiatives such as observing national festivals, conducting NSS and NCC activities that bring students and teachers with diverse background on a single platform thereby creating an inclusive environment for all. These activities help in developing tolerance and harmony towards culture, region, and linguistics. During the annual special residential camps organized by the NSS unit and NCC unit, students/volunteers from diverse backgrounds come together without any discrimination and understand the competencies required for group living, tolerance, national integration and social harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has full-time experienced teaching faculty who are committed to the constitutional obligations of values, fundamental rights, duties, and responsibilities as enshrined in the Constitution of India. They are committed to the principles of equality, gender equity, are impartial and believe in equal opportunities for all sections of society. The students are made to understand their constitutional duties, obligations, rights and values by the teachers. They are taught the corresponding duty to every right that is available to an individual. The Directive Principles of State Policy, which forms the backbone of most of the legislations of India are made known to the student. The students are informed of any change in these constitutional

rights. Healthy debates are conducted to discuss the effect of these changes and the students always have a vibrant and dynamic thought process and response.

National festivals, internationally important days, public awareness rallies, guest lectures highlight the contribution of various renowned individuals and the challenges faced by them in achieving their goals.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution caters to the needs of the educational aspirants hailing from varied regions, languages, strata, religions, and communities. Hence it realizes its responsibility to develop an attitude of tolerance amongst the students by celebrating national festivals. These festivals imbibe patriotic feelings and a sense of belonging in the students. These celebrations include lectures that foster a feeling of national integrity amongst the students. The constitutional values of justice and equality (social, economic, and educational) for all are instilled.

The following are some of the national festivals observed by the College:

1. Independence Day
2. Republic day
3. Gandhi Jayanthi
4. Vivekananda Jayanthi
5. Women day
6. NCC Day
7. World Yoga Day
8. Teacher's Day
9. YRCS
10. Kargil Vijay Divas day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Vision: Inculcating Internal and external harmony and peace through healthy practices

Mission: preparing the youth to face the life with peace and composed way and accept the situations in life gracefully.

Why This Practice:

We started noticed lot of students lacking concentration and getting stressed, we also observed that there were students who were really interested in practicing yoga on a regular basis.

Taking all this into consideration we started YOGA as a regular academic process in the college.

Objective:

- **Overall development of the students, mental, physical and academic.**
- **Participation of students in many events of YOGA.**
- **A proper representation in International YOGA DAY**
- **Organising of events like RathaSapthami where in both students, teachers and Management members participate to render 108 Suryanamaskars**
- **Improving of student's concentration power and outlook.**

The Context:

- **Making this a regular activity it is now mandatory for all the UG students.**
- **Students participate in many competitions, events and programs organised within and outside the college.**
- **Events like Gunnies Book of World Records, International Yoga Day, competitions etc.**
- **Regular Practical Sessions and Theory sessions are conducted as per the scheduled time table.**

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In keeping with the Mission of the College – "To offer comprehensive and quality education in commerce and management disciplines, language and literature to all sections of the

society at affordable costs", the College admits students without regarding their past performance and educational statistics. It provides avenues to kindle their interests to pursue dynamic and vibrant roles in society through various College and/or University conducted programs like NSS, YRC and NCC, cultural activities and a host of other extra activities. Individual talents are nurtured and the various events conducted by the College are a stimulus to showcasing these talents. The students are eager to exhibit their regional skills learnt in their formative years. These are character building activities and awaken the students' minds about their duty to society. Thus while education remains the foremost objective of the College, it gives equal importance to moulding quality citizens. The teaching staff takes personal interest in the well-being and performance of the students. To realize the vision of providing an enriching environment of knowledge, values and culture, the College is striving in areas of teaching-learning, co-curricular and extra-curricular activities to provide students the best exposure possible.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Collaborations with Industries

Community Services

Research paper visibility and more and more research-related activities

Competitive exams and departmental exams coaching classes

Staff outings and study tours